



School Board Meeting Minutes Monday, September 20, 2010 – 6:00pm

<p style="text-align: center;"><u>Mission</u></p> <p>DaVinci Academy will nurture and enrich the learning experiences of students through an individualized approach to education. Meeting the needs of students through an innovative and comprehensive education with a particular emphasis on the arts and sciences and a strong positive reinforcement strategy, DaVinci Academy will assist the community in raising children to be confident, successful adults. Students will learn leadership, social, and problem solving skills both in the classroom and through community service projects.</p>	<p style="text-align: center;"><u>Vision</u></p> <p>DaVinci Academy will become a model Charter School that will be known and respected for its academic excellence and its ability to serve children in a nurturing educational environment in which students develop the whole mind, and excel in academic, social and leadership skills, to reach their full potential.</p> <hr style="width: 80%; margin: 0 auto;"/> <p style="text-align: center;"><u>Pillars</u></p> <p style="text-align: center;">Arts and Science Focus Core Knowledge Sequence Differentiated Instruction Positive Reinforcement</p>
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1. Call to order: 6:05 pm

2. Roll Call: Terri Sheehan, President; Holly Fischer, Vice-President; Doug Hiatt, Treasurer; Stephanie Severson, Secretary; David Cauley, Doug Dinndorf, Cory Klabunde, ex-officio

Audience: Brian Hobson

3. Adoption of Agenda and Addendums

A. Dinndorf motioned and Fischer seconded to adopt the agenda. Motion passed.

5. Consent Agenda

5.1 Finance Report – Doug Hiatt: Hiatt gave an update on the audit, and everything looks clean up to this point. First installment of last year’s hold back has been received. Spoke about the annual report and the finances listed in that report.

6. Action – Minutes

Board Meetings, Committee Reports and Committee Meeting Minutes

6.3 Finance Committee Meeting Minutes – 02.08.10, 01.11.10, 03.08.10, 05.12.10, 06.14.10

6.4 Policies & Procedures Committee Meeting Minutes – 09.13.10

6.5 Outreach & Communication Committee – 09.14.10

Hiatt moved and Fischer seconded that we approve all minutes as presented. Motion passed

7. Discussion –School Director Report, Cory Klabunde

a. Mr. Klabunde reported on the events of the school.

8. Discussion – Academic Director Report

a. Terry Moffatt was absent, a written report was submitted. Discussion was had regarding IEPs and the percentage of IEP students in our school compared to neighboring districts. Questions about the informal observation will be added to the October agenda.

9. Old Business

		Subject	Presenter	Discussion
9.1	Discussion/ Action	2010-2011 Facility Expansion	All	Ribbon cutting is the next biggest issue that facilities will be discussing. Perhaps by October 18 meeting there will be a plan.
9.2	Discussion/ Action	2010-2011 Bus Transportation	Cory Klabunde	Looked over attendance at each bus stop. Subtract some bus stops based on needs. Ask them to start tracking times.

10. New Business

		Subject	Presenter	Discussion
10.1	Discussion/ Action	Klabunde and Moffatt Job Descriptions	Doug Hiatt	Discussion was held regarding job descriptions. Cauley motioned, Hiatt seconded to accept job descriptions with the word tense changes as proposed. Motion passed.
10.2	Discussion/ Action	Letters of Assignments for Klabunde, Moffatt, and Erickson	Terri Sheehan	Cauley motioned, Dinndorf seconded to approve letters of assignments for Klabunde, Moffatt and Erickson. Motion passed.
10.3	Discussion/ Action	Board Committee Assignments	Terri Sheehan	Discussed committees and chairs and what the needs are for next year. Perhaps move technology to facilities committee since it is equipment. Cauley will work on developing a committee that supports the Arts and Science pillar. Review the write-ups for the following existing committees: Facilities and Equipment, Finance, Marketing and Communications, Policies and Procedures, Ad Hoc Compensation. Fischer will speak to Terry Moffatt regarding the High School Strategic Planning Committee. Will discuss further at October meeting.
10.4	Discussion/ Action	Labeling and Storing of Agendas and Meeting Minutes	Terri Sheehan	Communication Committee will come up with a common format. Sheehan will write up an agendas/minutes procedure to get it to the correct folder on the Board server.
10.5	Discussion/ Action	Target Donation	Cory Klabunde	Donation from Target received for \$1228.32. Newsletter should remind all parents about this. Hiatt reminded us that all marketing pieces are on most company's website. Dinndorf will take responsibility for researching more ways to advertise this donation avenue. Hiatt moved, Cauley seconded that we accept the Target donation. Motion passed.
10.6	Discussion/	Policies Project Budget	Terri Sheehan	Reviewed the budget and status report for

	Action	and Status Report		the policy project. No action needed.
10.7	Discussion/ Action	Assurances Statement	Doug Hiatt	Hiatt presented assurances statement. Dinndorf motioned, Fischer seconded that we accept the assurances statement under board governance. Motion passed.
10.8	Discussion/ Action	Policy #402 - Disability Non-Discrimination	Doug Hiatt	Fischer motioned, Dinndorf seconded that we accept policy 402 with the changes recommend by the policy committee. Motion passed.
10.9	Discussion/ Action	714 Financial Controls and Recordkeeping Policy	Doug Hiatt	Severson motioned, Fischer seconded that we accept policy 714 with the changes and additions recommend by the policy committee. Motion passed.
10.10	Discussion/ Action	Policy #103 - Complaints	Doug Hiatt	Dinndorf motioned, Fischer seconded that we accept policy 103 with the changes recommend by the policy committee. Motion passed. Motion passed.
10.11	Discussion/ Action	Communications to stakeholders	Terri Sheehan	Newsletter items included both a facility and website update. No action needed
10.12	Discussion/ Action	Website	Terri Sheehan	Discussion was had regarding the website and the current state of items. We need to ask Brian Bowser to stop adding new content to current live website.
10.13	Discussion/ Action	Temporary Website http://davincicharterschool.wordpress.com/	Stephanie Severson	Keep as a back-up, but don't update at all and don't share address. No action needed at this time
10.14	Discussion/ Action	Annual Report	Terri Sheehan	Due October 1. Reviewed a few changes. Severson motioned, Fischer seconded to approve the content of the annual report with the expectation that the committee will fix minor typos that currently exist in the draft version. Motion passed. All review from other board members should be submitted by Friday, September 24.
10.15	Discussion/ Action	Certificates of Deposit	Doug Hiatt	Hiatt informed us that two certificate of deposits were made with the money that was received from the hold-back money. Can't put much more at Century 21 due to the security deposit limit laws. Anchor does not have favorable rates at this time. Each bank will want to see the resolution. Dinndorf moved, Severson seconded that we allow Cory Klabunde and Doug Hiatt to open deposit accounts in federally insured banks. Motion passed.

11. Adjourn the meeting, 9:20

Submitted by: Stephanie Severson, secretary