



DaVinci Academy of Arts and Science

Board Meeting Minutes

Monday, June 21, 2010 – 6:00pm

Mission: DaVinci Academy will nurture and enrich the learning experiences of students through an individualized approach to education. Meeting the needs of students through an innovative and comprehensive education with a particular emphasis on the arts and sciences and a strong positive reinforcement strategy, DaVinci Academy will assist the community in raising children to be confident, successful adults. Students will learn leadership, social, and problem solving skills both in the classroom and through community service projects.

Vision: DaVinci Academy will become a model Charter School that will be known and respected for its academic excellence and its ability to serve children in a nurturing educational environment in which students develop the whole mind, and excel in academic, social and leadership skills, to reach their full potential.

Pillars: Arts and Science, Core Knowledge, Differentiated Instruction, and Positive Reinforcement

1. Call to order at 6:01 pm

2. **Roll Call:** Terri Sheehan, Holly Fischer, Doug Hiatt, Brianna Buck, Doug Dinndorf, Cory Klabunde, Terry Moffatt, Severson arrived late at 6:10

3. Community Comment

10 Minutes

Community Comment is the only open Forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc, a decision may not be made during tonight's meeting. The Board reserves the right to limit, terminate, or increase the time allotted for patrons allowed to speak during the discussion portion of this item. Thank you for coming this evening.

Shannon Tummel addressed the board regarding busing issues. She would like the bus routes to be shorter. She would like to take advantage of the busing but her child would have to ride the bus for 1 hour each way to only go 10 miles. Sheehan said that the board will be addressing this concern during the review of the parent survey.

4. Adoption of Agenda and Addendums

5 minutes

Adoption of Agenda and Addendums: Klabunde asked for the donation from Sobriety High to be added to the agenda. Hiatt made a motion to adopt the agenda with one change. Dinndorf seconded. Passed unanimously.

5. Consent Agenda

5 minutes

5.1 Finance Report – Doug Hiatt

Doug gave the finance report. Typo in May financials regarding lease aid found and Hiatt double checking.

6. Action – Minutes

10 minutes

Committee Reports and Committee Meeting Minutes

- 6.1 Board meeting minutes –
- 6.2 Working Session meeting minutes –
- 6.3 Finance Committee Meeting Minutes –
- 6.4 Policies & Procedures Committee Meeting Minutes – June 17, 2010
- 6.5 Outreach & Communication Committee – June 9, 2010
- 6.6 Technology Committee Minutes – April 6, 2010; April 26, 2010; June 14, 2010
- 6.7 Facilities Committee—
- 6.8 Compensation ad hoc Committee –

Some questions from Dinndorf were answered. A few typos in the technology minutes will be corrected by Buck. Severson motioned, Dinndorf seconded to approve all minutes with changes. Motion passed.

8. Discussion - Director Report

5 Minutes

Klabunde gave his director’s report.

9. Discussion - Curriculum Coordinator Report

5 Minutes

Much discussion was had on the data Terry Moffatt provided regarding NWEA testing and the latest results.

10. Old Business

		Subject	Presenter	Time
10.1	Discussion/ Action	Facility Expansion Update	Cory Klabunde/ Stephanie Severson	Discussion regarding change orders and an update to the building expansion.
10.2	Discussion/ Action	Annual Calendar for School/Board	Terri Sheehan	Looked at June and July items.
10.3	Discussion/ Action	2009-2010 Strategic Goals	Terri Sheehan	Tabled until next month

11. New Business

		Subject	Presenter	Time
11.1	Discussion/ Action	2010/2011 Bus Transportation	Cory Klabunde	2010/2011 Bus Transportation: Klabunde explained that the 1 hour bus ride is in accordance with Anoka-Hennepin time limit for their district. He explained that 7 half day kindergarten students have expressed interest in using the bus next year.

11.2	Discussion/ Action	Communication strategy to stakeholders re: MCA Results	Doug Hiatt	Suggested that we are prepared for the results. Board may have access to report two days prior to the press release. The Curriculum Coordinator is the go-to person for this information.
11.3	Discussion/ Action	Conflict of Interest Policy and Bylaws Revised (board governance)	Terri Sheehan	Board input was given regarding the conflict of interest policy and Bylaws. Hiatt motioned, and Dinndorf seconded to approve the changes made to the conflict of interest policy and Bylaws. Motion passed. Dinndorf motioned and Buck seconded to approve the amended bylaws. Motion passed.
11.4	Discussion/ Action	Operations Director Job Description & salary approval effective July 1	Terri Sheehan	<p>Discussion regarding job descriptions and salary. Hiatt motioned that we offer Klabunde a one year contract with the last board approved Director job description, with a 5% salary increase, Dinndorf seconded. Motion did not pass.</p> <p>Hiatt motioned that we retain Klabunde as the school director with overall responsibilities for all aspects of the school. Job description to be finalized. Dinndorf seconded. Motion passed.</p> <p>Dinndorf motioned that we engage Klabunde in a letter of assignment through June 30, 2011 with an increase of 5%. Hiatt seconded. Motion passed 4-1, 1 abstained.</p>
11.5	Discussion/ Action	Academic Director Job Description & salary approval effective July 1	Terri Sheehan	Discussion regarding job descriptions and salary. Buck motioned to offer Moffatt a letter of assignment ending June 30, 2011, as the assistant director with a salary of \$75,000. Job description to be

				finalized. Severson seconded. Motion passed.
11.6	Discussion/ Action	Student Development Coordinator Job Description and hiring ratification effective July 1	Terry Moffatt	Brian Hobson has been offered the job with a start date of July 12. He has accepted pending board ratification. Has a strong arts background and has been a music teacher. Severson motioned that we ratify the contract offered to Brian Hobson for the Student Development Coordinator Job, based on a 220 day contract beginning July 12, 2010. The salary will be \$50,000. Buck seconded. Motion passed.
11.7	Discussion/ Action	Terry Moffatt's Performance Evaluation	Cory Klabunde	Cory updated us on Terry Moffatt's performance evaluation.
11.8	Discussion/ Action	Acceptance Cygnus Academy Assets and Sobriety High donation.	Cory Klabunde	Hiatt motioned that we accept the pianos from Sobriety High, Buck seconded. Motion passed. Hiatt motioned that we accept all the donations that Cygnus Academy offer us in accordance with MDE rules and regulations. Buck seconded. Motion passed.
11.9	Discussion/ Action	Vendor Contracts	Doug Hiatt	Hiatt motioned that we use PreferredOne for insurance with a 1200 contribution to an HSA for each employee. Dinndorf seconded. Discussion. Motion passed.
11.10	Discussion	Schedule meeting to review Parent Survey	Terri Sheehan	Will meet June 28 to compile results.

12. Adjourn the meeting: Fischer motioned to adjourn the meeting at 11:48, Buck seconded. Motion passed. Meeting adjourned.