



School Board Meeting Minutes Monday, February 21, 2010 – 6:00pm

<p style="text-align: center;"><u>Mission</u></p> <p>DaVinci Academy will nurture and enrich the learning experiences of students through an individualized approach to education. Meeting the needs of students through an innovative and comprehensive education with a particular emphasis on the arts and sciences and a strong positive reinforcement strategy, DaVinci Academy will assist the community in raising children to be confident, successful adults. Students will learn leadership, social, and problem solving skills both in the classroom and through community service projects.</p>	<p style="text-align: center;"><u>Vision</u></p> <p>DaVinci Academy will become a model Charter School that will be known and respected for its academic excellence and its ability to serve children in a nurturing educational environment in which students develop the whole mind, and excel in academic, social and leadership skills, to reach their full potential.</p> <hr/> <p style="text-align: center;"><u>Pillars</u></p> <p style="text-align: center;">Arts and Science Focus Core Knowledge Sequence Differentiated Instruction Positive Reinforcement</p>
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1. Call to order: 6:03 pm

2. Roll Call: Terri Sheehan, chair; Holly Fischer, vice-chair; Doug Hiatt, treasurer; Stephanie Severson, secretary; Doug Dinndorf, David Cauley, Cory Klabunde, ex-officio; Terry Moffatt, ex-officio

Guests: Sean Sauve, Tana Hyatt, Tim Sommerfeldt

3. Community Comment

10 minutes

Community Comment is the only open forum portion of tonight's meeting, and is an opportunity to present an issue or concern to the Board of Directors. There is a maximum of ten minutes set aside for Community Comment. Each presentation should be limited to no more than two minutes. If your item needs follow-up from the board and/or staff or will require research etc, a decision may not be made during tonight's meeting. Thank you for coming this evening.

4. Adoption of Agenda and Addendums: Dinndorf moved, Fischer seconded that we adopt the agenda as listed. Motion passed.

5. Ongoing Status Report Agenda Items

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| 5.1 School and Board of Directors Operations Calendar – All | 5 minutes |
| 5.2 Finance Report – Doug Hiatt | 5 minutes |
| 5.3 Facilities Committee – Stephanie Severson | 2 minutes |
| 5.4 Policy & Procedures Committee – Terri Sheehan | 2 minutes |
| 5.5 High School Committee – Holly Fischer | 2 minutes |
| 5.6 Communication Committee – Doug Dinndorf | 2 minutes |
| 5.7 Compensation ad hoc Committee – David Cauley | 2 minutes |

6. Action – Minutes

10 minutes

Board Meetings, Committee Reports and Committee Meeting Minutes

- 6.1** Board Meeting Minutes – Jan 17, 2011
- 6.2** High School ad hoc Committee - Jan 10, 2011, Jan 18, 2011, Jan 27, 2011
- 6.3** Finance Committee Meeting Minutes –
- 6.4** Policies & Procedures Committee Meeting Minutes – Jan 3, 2011, Feb 7, 2011
- 6.5** Communication Committee – Feb 1, 2011, Feb 8, 2011
- 6.6** Technology Committee Minutes –

6.7 Facilities Committee – Jan 25, 2011

6.8 Compensation ad hoc Committee –

6.9 Special Board Meeting Minutes –

Cauley moved, Severson seconded that we accept the minutes as written. Motion passed.

7. **Discussion – Cory Klabunde, School Director Report:** Klabunde gave the director’s report.

8. **Discussion – Terry Moffatt, Academic Director Report:** Moffatt gave the academic director’s report.

9. **New Business**

		Subject	Presenter	
9.1	Discussion/ Action	High School Planning Recommendation	Holly Fischer/ Terry Moffatt	Moffatt presented on the findings of the high school committee and recommend that we begin our ninth grade program the fall of 2012/2013. Questions and discussions regarding the middle school program for next year and the future of the high school. Severson motioned, Fischer seconded to accept the recommendations of the high school planning committee to move forward with the intention to begin a ninth grade in the 2012/2013 school year, barring unforeseen circumstances. Motion passed.
9.2	Discussion/ Action	Officer positions on the board	Terri Sheehan	Discussion was had on the board positions and what is needed for next year. Hiatt nominated Severson for secretary, himself for treasurer, Cauley for vice-chair and Sheehan for chair. Dinndorf seconded that nomination. Motion passed.
9.3	Discussion/ Action	Annual Board Member Documents for Signature	Terri Sheehan	Dinndorf motioned, Cauley seconded to accept the change to item 18 on the school board director job description document. Motion passed.
9.4	Discussion/ Action	Website Suggestions	Doug Dinndorf	Talked about Phase 2 of the project and website needs. Will discuss some of these items at the board retreat. On-going list for Phase 2 of the project.
9.5	Discussion/ Action	2011/2012 School Calendar	Cory Klabunde	Discussion was had and Klabunde will continue to work on the calendar for next year with the input given at this evening’s board meeting.
9.6	Discussion/ Action	Letters of Assignment for Facility Supervision Katie Mannella and Melissa Steele	Cory Klabunde	Cauley motioned, Hiatt seconded that we accept the letters of assignment as written. Motion passed.
9.7	Discussion/ Action	Board Retreat Dates	Terri Sheehan	Sheehan will send out an email requesting possible March retreat dates and an agenda.

9.8	Discussion/ Action	Charter School Renewal Evaluation	Terri Sheehan	Will review at March board meeting. Klabunde, Moffatt and Cauley will prepare and send to board members for review.
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10. Closed Session

		Subject	Presenter	
10.1	Discussion/ Action	Stakeholder concern	Terri Sheehan/ Holly Fischer	This issue was discussed and has been resolved.
10.2	Discussion/ Action	Annual Performance Evaluation of Terry Moffatt	Terri Sheehan/ Holly Fischer	The evaluation was discussed and the evaluation is on-going. No action was taken.
10.3	Discussion/ Action	Status of Cory Klabunde's progress in meeting performance goals	Terri Sheehan/ Holly Fischer	The evaluation was discussed and the evaluation is on-going. No action was taken.

Closed session began at 9:04 PM and ended at 9:53 PM

Sheehan proposed a document that would be used – It is a Position Analysis Questionnaire and would be used to evaluate the current staffing and also the future needs. Terry Sheehan will send out a document for the pre-work to be done prior to the retreat. Sheehan will also share the findings of the investigation and areas for improvement.

11. Adjourn the meeting: Hiatt motioned that we adjourn, Fischer seconded. Motion passed. Meeting closed at 10:14 PM

Respectfully submitted by Stephanie Severson, secretary